# Undergraduate Admission for International Research Students

*At USP, we celebrate the great diversity and globalization of our university, its faculty, and its students. We are excited that you are considering USP for your education. We invite you to explore what it is like to learn at USP living on our beautiful campus in Hikone, Shiga.*

**International Research Students are admitted to study a specific subject under the supervision of a professor. Note that an international research student does not qualify to receive any degree or qualification upon completion of the program. If you wish to apply for admission as a candidate for a Master's or Doctoral degree, please refer to our "Graduate Programs" page: http://www.usp.ac.jp/english/gakubu/**

## Number of Students to be Admitted

A limited number of applicants

## Qualifications for Applicants

A person who has or will have completed 16 years of standard curricular studies and has or will have earned a bachelor's degree

## Enrollment Date and Period of Application

Refer to Chart 1.

*International students who have not obtained a student visa at the time of application should refer to Chart 2, considering the time required for the residence status screening and procedures.

## Necessary Application Documents

**1. Application for Admission as an International Research Student Form**

Complete the required information on the designated form. You must contact a potential supervising professor, and obtain his or her approval to act as your supervisor before submitting the application.

**2. Curriculum Vitae Form**

Your academic background should start with your elementary school admission.

**3. Academic Transcripts from the Last Attended Institution**

Attach a Japanese or English translation for transcripts written in languages other than Japanese or English.

**4. Certificate of Graduation or Certificate of Expected Graduation from Your Last Attended Institution**

Must be an original copy.

**5. Photographs (3cm×4cm)**

Two identical photographs: One of the two photographs must be attached to the designated area on the application form.

**6. Payment Confirmation of Examination Fee (9,800 yen)**

- Payments should be made by bank transfer into the university's designated account. Use the university's designated payment slip and pay at the financial institution's counter, not through an ATM.
- After the transfer, obtain the transfer receipt and confirm that they bear a reception stamp.

*For payments from overseas, please contact the Admissions Office regarding transfer methods.

**7. Certificate of Residence (Required only for international students with a student visa)**

Please submit a Certificate of Residence issued by the municipal office within the last three months. It must show your residence status.

**8. Research Plan**

Write the research plan on the designated form.

**9. Proof of Language Proficiency**

A copy of your score report that proves your proficiency in Japanese or English.

Note 1: MEXT Scholarship students are exempted from paying the examination fee.
Note 2: We will not return any submitted documents.
Note 3: Examination fee is non-refundable.
Note 4: Attach a Japanese or English translation for documents written in languages other than Japanese or English.

## Selection Process

(1) The Faculty Selection Committee selects applicants based on submitted application documents and interviews.
(2) Successful applicants will be notified of the results with a Letter of Acceptance.

## Entrance Procedures

(1) Period of Procedure

Details will be provided to successful applicants with the Letter of Acceptance.

(2) Academic Fees

The University of Shiga Prefecture is a prefecture-supported institution of higher education funded by tax revenue from Shiga Prefecture. As a tax-supported institution, the University offers preferential entrance fee pricing to residents of Shiga Prefecture. Current fees are as follows (as of April 2026). If fees are revised during the enrollment, the new rates will apply.

| | | |
|---|---|---|
| Entrance Fee | In-Shiga Prefecture Fee | 84,600 yen |
| | Out-of-Shiga Prefecture Fee | 126,900 yen |
| Tuition Fee | | 29,700 yen (for 1 month) |

- Tuition fee for each semester must be paid in a lump sum.
- Applicants who completed an undergraduate program at The University of Shiga Prefecture are exempted from paying entrance fee.
- International students are also required to pay other fees necessary for classes.
- To qualify for the In-Shiga Prefecture Fee, the enrolled student, their spouse, or an immediate blood relative must have resided in Shiga Prefecture for at least one year before the enrollment date.

(3) A Letter of Admission will be sent to those who have completed entrance procedures.

## Period of Enrollment

- The standard period of enrollment for an international research student is one year, but this period may be extended if the department approves an application for an extension.
- After enrollment, students are required to submit a record of attendance to the Admissions Office.

- Personal information obtained through the application process will only be used for the admission proposes.
- There are no dormitory facilities at The University of Shiga Prefecture. International research students are generally not eligible to purchase discount commuter passes or receive other student discounts.

**How to Apply**

All application documents must be sent by mail, such as EMS, DHL, etc. All applications must arrive by the last day of the application period.
Applications should be sent to the following address:

Admissions Office, The University of Shiga Prefecture
2500, Hassaka-cho, Hikone, Shiga 522-8533, Japan
TEL:+81-749-28-8217
FAX:+81-749-28-8267
Mail: nyushi@office.usp.ac.jp

Chart 1

Period of Application for 2027 International Research Student

| Enrollment Date | Period of Application |
|---|---|
| April 1, 2027 | February 1– February 12, 2027 |
| July 1, 2027 | May 10– May 21, 2027 |
| October 1, 2027 | August 16 – August 27, 2027 |
| January 1, 2028 | November 8 – November 19, 2027 |

All application must arrive by the last day of the application period.
If submitting in person, applications are accepted from 9:00 a.m. to 11:30 a.m., and 1:00 p.m. to 5:00 p.m. on weekdays only.

Chart 2

Period of Application for 2027 International Research Student
(For international student who has not obtained student visa)

| Enrollment Date | Period of Application |
|---|---|
| April 1, 2027 | November 9– November 20, 2026 |
| July 1, 2027 | February 1 – February 12, 2027 |
| October 1, 2027 | May 10– May 21, 2027 |
| January 1, 2028 | August 16 – August 27, 2027 |

All application must arrive by the last day of the application period.
If submitting in person, applications are accepted from 9:00 a.m. to 11:30 a.m., and 1:00 p.m. to 5:00 p.m. on weekdays only.